



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

May 20, 2024

**NOTIFICATION OF AWARD**

Russell Enterprises LLC  
350 Westerman Place  
Smithfield, NC 27577

Contract No.: 12126598  
TIP No.: N/A  
Federal Aid No.: State Funded  
WBS Element: 13RE.101113, 13RE.101115, 13RE.101133, etc.  
County: Buncombe, Burke, Madison McDowell, Mitchell, Rutherford, and Yancey  
Description: Specialized Mowing, Trimming, and Selective Tree Removal Upon Request along Various Interstate, Primary, and Secondary Routes.

Dear Sir or Madam,

I am pleased to inform you that **Russell Enterprises LLC** has been awarded the contract for the above project based on the bid submitted on **May 15, 2024**, in the amount of **\$239,250.00**.

No performance and payment bonds are required for this contract. Please provide a current certificate of insurance within 14 calendar days from the date you receive your award letter. The certificate of insurance must verify coverage as required by Article 107-15 of the *Standard Specifications* and must name the State of North Carolina as an additional insured on the commercial general liability policy. Certificate of insurance should be returned to **Gabriel Johnson at NCDOT, Div. 13, 55 Orange Street, Asheville, NC 28801**. Please remember that work may not start before the contract has been properly executed.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION THIRTEEN  
55 ORANGE STREET  
ASHEVILLE, NC 28801-2340

*Telephone:* (828) 250-3000  
*Fax:* (828) 251-6394  
*Customer Service:* 1-877-368-4968

*Location:*  
55 ORANGE STREET  
ASHEVILLE, NC 28801-2340

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

In addition, your attention is directed to Article 108-3 of the *Standard Specifications* regarding a preconstruction conference. A preconstruction conference shall be held prior to beginning work. In accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please contact the **Division Roadside Environmental Supervisor, Jeff Wait**, as soon as possible so that a preconstruction conference can be held. **Mr. Wait's** mailing address is **NCDOT, Div. 13, 1405 Riverside Dr., Asheville, NC 28804**, and telephone number is **828-225-2763**.

If you have any questions, please feel free to contact me at (828) 250-3000.

Sincerely,

DocuSigned by:  
  
7F4F95FB8895418...

Gabriel Johnson, P.E.

Division Project Manager

cc: Tim Anderson, P.E., Division 13 Engineer  
Chris Deyton, P.E., Deputy Division 13 Engineer  
Scott Killough, Assistant Division 13 Maintenance Engineer  
Jeff Wait, Division Roadside Environmental Supervisor  
Paul Roberts, Buncombe County Maintenance Engineer  
Josh Mashburn, Burke County Maintenance Engineer  
Tyler Shelton, P.E., Madison/Yancey County Maintenance Engineer  
Dustin Riddle, McDowell/Mitchell County Maintenance Engineer  
Jacob Zimmerman, Rutherford County Maintenance Engineer